

NCRC Summer Meeting 2010

August 3, 2010

2pm Eastern Time

Attendance

National- Anmar – NCRC Coordinator

Central- Anmar proxy

Diving –Forrest Wilson

Southeast- Forrest Wilson proxy

NTC-Becky Jones

Medical- Steve Mosberg

Eastern- Steve Mosberg proxy

Southcentral- John Evans proxy

Rocky Mountain- Marc Ohms

Southwestern- Marc Ohms proxy

Western- Bill Frantz proxy

Northeastern- John Evans

PNW- Don Paquette proxy

Don Paq.. - financial officer

Marty Reames – Recording Secretary

Caribbean Region not present

Peri Frantz

- Expressed concern with lack of signatures and keeping signatures current on several regional accounts.
- Explained problem with Bank of America taking \$3,000 from account.
- She asked to consider if each region needs a checking account. Consider running all finances through the national account. If funds are handled centrally, the national office will figure out how to record funds for each region.
- Information asked to be relayed onto proxies for future consideration.

2010 Winter Meeting minutes

- The National Coordinator makes a motion to approve the minutes with exception of modifying that Steve Mosberg was present.
- SW Region approves the motion & Medical seconds
- Vote: 13 in favor, 1 absent

Approval of online votes – See Agenda for exact wording of the motion

- Northeastern, moves acceptance of the online motion with the proviso his votes are added as “yes” votes. SW region seconds.
- Discussion:
 - Need to pursue acceptance of the book.
 - For the upcoming PR seminar, there is no word on how finances will be handled. No account exists yet for the seminar.
 - A new coordinator is needed. There is a candidate in mind, but he has not officially been asked or accepted the position yet.
- Vote: 13 in favor, 1 absent

Finance Report

- Fiscal report submitted to the NSS treasurer on time.
- Lack of data available for the 2009.
- Request email to Don when money is deposited into accounts, so the purpose of the incoming funds can be recorded.
- Problems of accurate signatures on accounts, aforementioned.
- Money in account: \$58,855.55
- Need account for next year’s seminar.

Database report – not present

Officer Reports

National Coordinator Report – See Appendix

Training Officer – See Appendix.

Medical Officer – See Appendix.

Diving Officer

- Had one recovery: female in Peacock springs doing a complex dive got confused and went the wrong direction. She only had beginning level of training
- Famous underwater photographer passed away on a recent dive. Refer to Diving Officer for details.

Regional Coordinator Reports

- No report from the Caribbean region
- No report from the Central region
- Eastern Region – See Appendix
- Northeastern Region – See Appendix
- Pacific Northwest Region – See Appendix
- Rocky Mountain Region – See Appendix
- South Central Region – See Appendix
- Southeastern Region – See Appendix
- Southwestern Region – See Appendix
- Western Region – See Appendix
- NTC See Appendix

2009 Seminar Update – Only waiting on closing the 2009 account. Everything else is wrapped up.

2010 Seminar Update – See the National Training Coordinator's report

2011 Seminar Update –

The northeastern region moves that Roberto Miranda (Bull) be the site coordinator for the 2011 seminar.

Medical moves and Diving seconds

Bull accepts

Vote: 13 in favor, 1 absent

See the National Training Coordinator's report for additional details

2012 Seminar site confirmation – Approved for Skyline, AL.

Education Committee Report/Action Items - No action items

Training Manual Update

- Manual in review. Information needed from the training coordinator.

Education Committee Member at Large

- Currently Amanda Mortimer – will not run again.
- Have two existing candidates for the open position: Leanne Hughes and Rebecca Land Segrest
- Pat Seiser was nominated at site, and accepted.
- Discussion on candidates
- Vote: 6 for Leanne, 5 for Rebecca, 2 for Pat, 1 absent

Northeastern moves that we have a run-off election. Diving seconds

Vote: 4 in favor, 7 opposed, 2 abstain, 1 absent

Old Business

On-line database – no business to report

TOFE – See National Training Coordinator's report

BORC Member Elections

Caribbean – Roberto Miranda (Bull) running unopposed.

Vote: 13 in favor, 1 absent

The rest of the region coordinators to be voted together; all reelections and running opposed.

Vote: 13 in favor, 1 absent

New Business

- John Evans is directed to include the Financial Officer in the mass mailing email list.

- Courses to be called NCRC courses need approval on the course prior to it, not after it is over. Advertising cannot go out until the course has been approved.

Announcements

- From the floor, an issue was brought up regarding how to reference reports on the web site. This is a known issue and being resolved through including reports in the minutes posted on the site.
- From the floor, a comment was noted that regional web sites need updating. It was noted that regional web sites are up to the regional coordinator.
- From the floor, a question was raised on how to find others in your region with NCRC training. The answer: check with your regional coordinator.
- From the floor, it was asked if NCRC would be interested in looking at rock breaking techniques, similar to what is being taught at NSS 2010 convention. Given NCRC's current structure, it was mentioned that this is outside the scope. However, it may be appropriate to encourage NCRC instructors and students to learn the skills, and may be considered in the future for specialized tracks.

Meeting adjourned at 3:35pm

Appendix: Regional reports

National- Fielded numerous requests for information. Submitted triannual report to AVP. Worked with education committee on curriculum. Paid the bills.

NCRC Financial Officer Report 8-2-2010

Submitted financial report to NSS Treasurer on time for fiscal year ending 3/30/2010. The only major problem is lack of the closing report from the 2009 National Seminar. The primary omission is lack of allocation of income data. It is currently grouped as miscellaneous. Kathy Welling has the registration forms needed to allocate the data and she has recently moved with the forms packed in a box somewhere. The auditor does not like to see unallocated data and will basically raise a lot of questions during the audit.

When I receive the monthly bank statement copies, I can usually figure out where to allocate the expenses from the memo section on the check copies. Income is more difficult because all the statement says is deposit and amount. An E-mail to me will help.

I am receiving a lot of grief from Peri Frantz concerning account signature authority. The signatories must be the NSS Treasurer, the NSS President or Administrative Vice President and you or your designated representative. Fred Wefer and Paul Stevens have long since departed us for the great rappel in the sky. If you absolutely cannot make the changes, please let me know. And remember, when the officers change the accounts must be change again. This can happen annually.

Current account status:

National – \$58,855.55

	FY ending 3/30/2010	Current FY
Income	\$8,143,40	\$4330.00
Expenses	\$4,792.69	\$ 387.34

Regional accounts current balances:

Seminar 09	\$7527.30
Seminar 10	\$2040.24
SE Region	\$ 742.98
SC Region	\$4787.89
Eastern Region	\$3245.82
NE Region	\$2988.24
Central Region	\$1087.38

SW Region \$1643.80

PNW Region \$ 686.27

Western Region\$3495.57

Respectfully submitted,



Don Paquette

NCRC Financial Officer

Medical

Report to the Board of Regional Coordinators, NCRC, August, 2010

2010 remains uneventful.

Since the last BORC meeting:

1. I have participated in Education Board phone conferences as possible.
2. I participated in the National Weeklong Seminar in Mentone, AL.
3. The seminar was relatively injury free.
4. Six Blood pressure cuffs and six stethoscopes were purchased and added to the cache.
5. During the Winter meeting, a proposal was put forth to alter the learning objectives and testing criteria for L-1 and L-2 Patient Packaging to reflect the application of Medical monitoring equipment. The BORC elected to try this process to assess its feasibility and time requirements. I am pleased to report that, as predicted, the proper application of monitoring equipment was accomplished by the students in less than 30 seconds, thus adding virtually nothing to the required time frame for the check off. Furthermore, from my observations, the students not only accepted this addition, but enthusiastically embraced it: anxious to “properly” package the patient, the students looked for and applied the BP cuffs.

6. The "For Real" First Aid kits have been checked and will be refurbished before use.

In the future, the Medical Coordinator will need to:

1. Continue to update and refine all Medical lectures.
2. Continue to monitor Patient Packaging techniques, learning objectives and testing criteria.
3. I would like to see continued emphasis on placement of monitoring equipment during patient packaging and actual monitoring of "patients" during Mock exercises.
4. Update and refurbish the "For Real" First Aid kits for each of the levels. Consideration will need to be given as to whether or not these kits should be transported to Puerto Rico next year (only due to transport concerns).

Respectfully submitted,

Stephen Mosberg

20444FE

Rocky Mountain

NCRC Rocky Mountain Region Report for 2010 Summer Meeting

Marc Ohms

Rocky Mt. Region Coordinator

Training

-I attended the National Seminar and taught in level 2. There were seven students in attendance from the region.

- Hosted an OCR in June at Wind Cave National Park- had 25 students. The required paperwork has been turned in.

- In July, a litter handling exercise was conducted on Jewel Cave NM for park staff and Custer County SAR.

-There is interest in having an OCR for Pennington County (SD) SAR team this fall/winter.

- I will be teaching a small-party class this Oct. 9th and 10th in Denver CO.

Miscellaneous

- The USFS has closed caves in SD, NE, KS, CO, and WY due to the threat of WNS.

Northeastern

Rescues

Rattlesnake Gutter Cave, Rattlesnake Gutter Conservation Area. Leverett, MA., July 19 and 20, 2010. A 25-year-old woman Maya Hersh was rescued from a crevice in a small granite boulder cave.

Synopsis: The woman caving with her family entered the cave area around 8 Monday morning. Around 1 pm the woman slipped into a crevice under some boulders 30 feet underground. The rest of the family attempted to free her until 6 PM at which time the local rescue squad was called. The local squad arrived at 6:30. Unable to extract the woman, other area rescue squads were called in and equipment to break granite was requested. The woman was given an air chisel and was able to break enough rock to enlarge the entrance hole to the crevice and extracted herself with the aid of slings around 1 am Tuesday morning.

Training

Sam's Point Reservation, 1 day course was given at Sam's Point Conservation Area, Ellenville, NY to the Sam's Point Rescue team. The course was presented by Greg Moore with assistance from the Albany-Schoharie NY Cave Rescue Team.

Plans :

No training is currently scheduled.

John Evans – Northeast Region Coordinator

Western

Western Region Report

Summer Meeting, 2010

One rescue at Thunder Canyon Cave. A person stuck in a crack and sinking in. San Bernardino cave team finally called in and successfully got the person out. He was measurably hypothermic on exit. Good cooperation between cavers and rescuers. The team reports that their stock has gone up a lot with the sheriff's office since doing a rescue in a cave and not just on a mountainside.

The coordinator organized and was lead instructor for an OCR July 24 and 25 at California Caverns. Twenty-one students attended. The coordinator did a Grotto level self rescue weekend. He facilitated the San Bernardino team working in a Northern California cave. The Western Region now has a new NSS compliant back account.

Upcoming trainings. Possible OCR in Nevada. Will talk to medical students about cave rescue in August as part of a wilderness medicine elective. Chances of doing a weeklong in 2011 are decreasing.

Problems. None.

NCRC Southwestern Region

Report for 2010 Summer Meeting

-Conducted an OCR in June. 40 students attended the event. Also reviewed the location as a possible location to conduct a Regional Level 1 course.

-During the OCR, portions of the Fort Stanton rescue plan were tested. Local SAR team set up the incident base and manned the above ground radio locations to test out the BLM owned cave radio system.

- The Southwestern region has purchased three TP-6N field phones. There are now five in the cache. Brings total of field phones in the NCRC-SW gear cache to ten.

Cave Rescues in Region

None to report

NTC Report to the BORC

August, 2010

Progress:

The Education Committee continues our regularly scheduled monthly conference calls. Since my last report we have mostly been preparing for the May 2010 National Seminar in Mentone, Alabama and the review of comments received after the Seminar. The TOFE class was well received by the students and instructors. We also experimented with an IQ Lite class as a review of both instructor presentation skills and a review of the actual material we use with Ed Committee members and instructors to compare the material to the objectives. Becky and I found the class informative as to needs in our curriculum and I think the instructors benefited by the chance to teach with peer review.

The EC is continuing its comprehensive review of all curriculum materials level by level to ensure consistency within each subject, covering lesson plans, powerpoints, handouts, field work, skills, and the book. Assignments have been made and we expect to have this first level of review completed this summer. Followed by a thorough comparison of each level in time for winter 201 BORC meeting.

Beck Jones was re-elected curriculum coordinator at the February meeting. Greg Moore is handling the IT end of things and has made curriculum materials available to instructors in a new, easier to access site.

The EC is currently updating the pool of practice questions for the instructor test and reworking the written test.

Six students completed the 2010 IQ class. Kyle Dwyer, John Hickman, Leanne Hughes, Jay Kennedy, Glenn Segrest, and Aaron Stavens.

The BORC approved Self Rescue Class was pilot tested in Texas and received rave reviews.

Plans:

Review all curriculum materials

Move forward with TOFE class and other curriculum changes.

Continue to develop instructor resources that will be available to NCRC instructors via the internet.

Continue ongoing efforts to review and rewrite portions of NCRC text, to ensure curriculum and book are consistent, under editorship of Anmar Mirza

Pilot test and review results of both Self Rescue and Team Operations and Field Exercises courses

Problems:

Lack of time to do all we want to do.

The 2011 National Seminar site was selected as the same site of the Puerto Rico 2010 Regional. I received an email from Steve Segal stating "Be advised that both Efrain and I favor Bull's being the

course coordinator". I have approved Roberto Meranda as site coordinator for the 2011 National Seminar in Puerto Rico. With Steve Segal's resignation as regional coordinator the site preparation will become a major load on Bull. He tells me; no problem.

Distribution of BORC minutes with action items continues to take too long.

Report on 2010 National Seminar

A very successful National Weeklong Seminar was held in Mentone, Alabama in early May, 2010. NTC Steve Hudson served as Site and Training Coordinator. Jane Morgan handled Pre-Registration and a lot of detail items for us. We used Registration Online for the actual registrations and found it to be well worth the transaction fee to make the process much easier for all. We still have a few checks to clear the bank before the final account closing but as of today, assuming all outstanding checks are cashed, we should have a profit of \$1,142.74. All NSS and NCRC fees have been paid and all instructors food and lodging expenses were paid. Some refunds to last minute cancelations were provided in May after it was clear we would make a profit. A preliminary financial report was provided NCRC Treasurer, Don Paquette in late June.

Action Item for the Summer BORC Agenda:

At the winter 2009 BORC meeting the following motion was passed.

Motion by Steve Hudson:

In 2010, increase the non-NSS member surcharge on the national seminar to \$100. The seminar applicant will get the full NSS membership and the balance will be retained by the NCRC.

Passed

It is not clear to others if this was only for the 2010 National or all future National Seminars. My intent was for it to be for all future Seminars. In addition I cannot find any guidance on the BORC's policy for charging additional fees for non-NSS members at Regional Weeklong Seminars.

Recommendation for clarification to the Policy NSS fees for non-members attending NCRC weeklong seminars:

All Weeklong Seminars will add a surcharge fee for non-NSS members. The surcharge fee will apply to all L1 and higher weeklong classes unless waived by the National Coordinator. For National Seminars the fee will be equal to the current NSS Regular annual membership fee plus \$50.00. For Regional Seminars the fee will be equal to the current NSS Regular annual membership fee plus at least \$10.00 and no more than \$50.00 as established in that seminar's approved budget.

Thank you for your time.

Respectfully submitted,

Steve Hudson,

National Training Coordinator

**Report to the Board of Regional Coordinators
August 3, 2010**

Eastern Region Coordinator Report

- Completed OCR at EMU & Grand Caverns March 26-28, 2010 (Paperwork Completed)
- Completed ER Staff Spring Meeting 27JUN2010 at Bridgewater Rescue Squad
- Cave Search Camera Study with State of Maryland & US Department of Homeland Security (April or May 2010) was cancelled.
- Continuing to work on PowerPoint Presentation on Cave Safety and Cave Rescue Resource Coordination.
- Continuing to work on awareness presentations to educate the public, and caving groups about White Nose Syndrome, the voluntary moratorium on caving in VA and WV, and decon procedures if they insist on caving.
- Continuing to work on further development of the new Mitchie Phones.
- Planning ER Staff Fall Meeting during OTR on Sunday September 5, 2010 10:00HRS at Glen Koon's house.
- Planning OCR at Shaver's Fork Fire Rescue in WV OCT 29-31, 2010 (Pending Approval from Training Officer).

- Planning OCR near Penn State in PA MAR or APR2011 (Pending Approval from Training Officer).
- Working on Cave Rescue Standards for Virginia Search & Rescue Council (VASARCO).

**Report to the Board of Regional Coordinators
July 28, 2010**

PNW Region Coordinator Report

- Assisted with national seminar, May 2010
- An Orientation to Cave Rescue seminar was held for the staff of Oregon Caves National Monument, June 30, 2010. Aaron Stavens and Hester Mallonee assisted. (I still need to submit the course paperwork.)
- A custom, small party cave rescue course is in the early stages of consideration for late September in the Trout Lake, Washington, area.

Southeastern Coordinator Report Summer Meeting - August 2010

- *April 9-11 & 23-25 OCR with Emphasis on Small Caving Groups class conducted for the GA Tech ORTG caving club.*
- *Aug. 27-30, 2010 Supporting the HCRU Cave Rescue Class, Huntsville, AL*
- *Worked on the [development of the pilot NCRC TOFE program.](#)*
- *[Assisted the Huntsville Cave Rescue Unit \(HCRU\) with getting class sanctioned by the Alabama Fire College.](#)*

Ongoing and upcoming training events in the Southeast for 2010:

- *[Intro to Cave Rescue Training - in conjunction with the Tennessee Association of Rescue Squads \(TARS\) and Chattanooga-Hamilton County Rescue Service, Inc.](#)*

There were reported 3 cave rescue incidents, all required an official response.

All were in the state of Tennessee.

March 9, 2010 – Cannon County, Tennessee

Injury and aid caver fall

April 6, 2010 – Overton County, Tennessee

Fatality caver fall, inadequate equipment

May 11, 2010 – Hamilton County, Tennessee

Injury and aid caver fall