

NCRC BORG Meeting

Location: Virtual Meeting

Date: **December 6, 2021**

Meeting Minutes

Call to Order

5:31 PDT by Gretchen Baker

Recording Secretary: Bonny Armstrong

In Attendance

BORG: NC – Gretchen Baker, TC – Roger Mortimer, SC – DJ Walker, RM – Andy Armstrong, WR – David Angel, Central – Jess Deli, SW – Sarah Truebe, NE – Greg Moore, PNW – John Panches, Dive – Zeb Lilly.

NCRC Volunteer Position Holders: Marty Reames, Bonny Armstrong, Mark Dickey

Guests: Rene Ohms, Christy Starr, Bill Frantz, Devra Heyer, Carrie Bull

18 total

Proposed changes to meeting agenda - None.

Approval of 2021 October meeting minutes - Approved without changes.

Reports of Officers

1. National Coordinator – Report is in [Google Drive](#).
2. Training Coordinator – Roger reported that the Education Committee is reviewing lesson plans per the 5-year cycle, six new applications were received for IQ, and he took notes on the certification process during the Western Region modular.
3. Financial Officer – Matt Selig is the new NCRC financial officer. John Panches has been working with Christy Starr to help to simplify financial accounts by setting up one account per region but with the same bank (Regions Bank, not to be confused with our regions) and creating a RegFox portal for each region.
4. Other – Devra (NSS Education Chair) announced that the Vertical Training Commission charter was voted in; Ron Miller is the National Coordinator and Hazel Barton is the Training Coordinator. Mark Dickey (International Exchange Committee Chair) said that the 2022 Hungarian Technical 2 class has been scheduled and NCRC instructors who were on the waitlist have been notified.

Reports of Committees

1. Education Committee – Roger. In addition to the six new IQ applicants there are two applicants held over from 2020 for a total of 8. The applicants' preference for seminars was evenly split between Texas and Virginia.
2. 2022 Seminar Update – The Virginia seminar is currently on track for July 15-23, 2022.
3. 2023 Seminar Update – Rebecca is coordinating with the Mentone, AL, location.
4. SOGs – These are still being updated. If you have trouble making corrections/suggestions, contact Brian Ekey. The committee will start with minor changes and then deal with SOGs that need more work.

Old Business

1. Follow up on Pilot Certification – Roger sent an email to the BORC on 12/6/2021 on how the process went at the modular. He suggested that two instructors should be required at regional events. Removing the \$30 certification fee needs to be voted on by the NSS BOG.

2. Follow up on Organizational Response to a Litigious Individual – The National Coordinator sent a letter to the individual stating they were to be removed from the instructor cadre. The individual sent a letter to the BORC and BOG and the NSS AVP responded. The NSS lawyers advise communicating through them if additional correspondence is needed.

3. Risk Assessment – Gretchen reports that Brandon would like more direction from the BORC on going forward with this. Several BORC members have spoken with Brandon and suggested using NIMS and ICS approach (DJ, John) along with safety-focused lesson plans and field safety checklists (Andy).

4. Volunteer Position Descriptions – Gretchen would like to have these complete by February 2022. If you hold an elected or appointed position, check the [Google Drive folder](#) to see if it matches what you do.

New Business

1. Communications Committee – Gretchen announced that Steve Reames will lead a committee to explore new and up-to-date technology for in-cave communications. Contact Steve or Gretchen if you would like to help.
2. Next BORC meeting will be February 26, 2022 in Las Vegas, Nevada. **Annual reports are due to Gretchen by January 25.** The meeting will be in-person and a Zoom link will be provided. Pre- and post-meeting activities (such as canyoneering/caving/climbing) will be available.

Announcements

1. Upcoming trainings are listed in the [Google Drive](#).
2. Elections – Letters of intent to run are due to the BORC by February 12, 2021. Contact Sarah for questions.

Closed Session – to discuss IQ candidates.

Report out of closed session: All IQ candidates were approved.

Meeting adjourned at 6:35 PDT (1 hour, 4 minutes total).