

**NCRC BORC Meeting Notes**  
**Location: Zoomland, USA, Earth**  
**Date: August 15, 2022**

**Call to order**

5:30 pm PDT by Gretchen Baker  
Acting Recording Secretary: Carrey Bull

**In Attendance**

*BORC:* NC – Gretchen Baker, TC – Mel Eady-Pumplin, SC – DJ Walker (Mel proxy when he had to leave), RM – Rene Ohms, WR – David Angel, Central – Jess Deli, SW – Sarah Truebe, NE – Greg Moore, SE – Brandon Powers, Caribbean – Roberto “Bull” Miranda, Dive – Zeb Lilly  
*NCRC Volunteer Position Holders:* Carrey Bull, Rich Pumplin, Billy Chrimes, Casey England, Berta Walker  
*NSS Staff:* Christy Starr

**Approval of 2022 April meeting minutes by acclamation. (In [Google Drive](#), doc 2)**

**Reports of Officers**

- a) National – Gretchen highlighted report in Google Drive,
  - i) thanking those who helped make a successful Virginia seminar;
  - ii) congratulating award winners at NSS convention;
  - iii) giving quick recap of NCRC meeting at the NSS Convention;
  - iv) mentioning that the YouTube channel is up and getting a lot of views;
  - v) “instructors only” secret videos accessible by links only- links found in File in Instructor Groups.io page;
  - vi) Berta Walker has stepped up as the NCRC Financial Officer (thank you!!);
  - vii) many thanks to Christy Starr for helping out in the interim. Each region has its own bank account, there is better organization in the national account, still a few issues to be worked out, but very close.
  - viii) A problem is the huge increase in food costs, which is really impacting seminar budgets, ideas welcome on how to deal with this.
  - ix) Upcoming plans-more discussion about website and IT, more videos on YouTube channel, possible NCRC training in Vietnam, working on winter BORC location.
- b) Training – Mel. For the weeklong:
  - i) 37 instructors/6 IQ students/2 specialists attended the Instructor Update
  - ii) All evals scanned and links sent to instructors
  - iii) Specifics in Google Drive
- c) Financial- Berta/Christy
  - i) Berta Started on Sat (8/13)
  - ii) Working on transfer of power
  - iii) Will have report in Feb
  - iv) Western/SE accounts?
    - (1) Western not set up
    - (2) SE not received communication from Regions Bank– will touch base with Kristine Embrey
    - (3) No new signature cards needed when Berta takes over
    - (4) NE – not receiving statements – will contact Regions

- (5) Quarterly reports are attached to audit files
  - (a) Important to get them in to Finance Officer

### Reports of Committees

- a) 2022 Virginia Seminar Recap- Virginia – Tony-report in Google Drive. 2022 Seminar Recap - Tony
  - i) Registration
    - (1) Clunky – no refunds after 120 days
    - (2) RegFox charged 10% of each registration
    - (3) Coupons for scholarships was clunky
    - (4) Customer support is only online chat – no phone option
  - ii) Budget -Still working on it, but looks like a potential profit
  - iii) Logistics -Good site and good caterer. Some feedback was a desire to have more access to classrooms in evenings, HVAC more consistent, and figuring out scholarships, some students won't register unless they get one, but classes may be full.
- b) 2023 Seminar Update- Alabama – Mentone site includes accommodation, which even at a greatly reduced price makes the seminar over all more expensive. Rising food costs means that registration may cost more than \$1000 per student unless instructors pay \$300 each, and we don't want to do that. Looking for ideas, let Gretchen know if you have any.
- c) EdComm – Mel
  - i) Updating, maintaining, expiration, and reapplication for instructor status to remain “current” – went over Google document A1, A2, and A3.
  - ii) **Motion: Training moves to extend the recertification expiration date an additional year for instructors that were current as of 2017, 2018 and 2019, until Dec. 31, 2023. Motion passed by acclamation.** During the last three years, all instructors will need to have taught at a weeklong seminar, taken an instructor update (there may be virtual ones in the near future), and taken an instructor test (unless they have been an instructor for over 10 years; online testing may be available in the near future).

### Old Business

- a) Image replacement/copyright form needs to be addressed. Marty not present, so tabled.

### New Business

- a) **Motion: Training moves to approved the 2022 IQ students (Cathy Borer, Steph Petri, Tom Wood, Kyle Gochenour, Brandon Power, Sarah Truebe) as provisional instructors. Motion passed by acclamation.** To move to full NCRC instructor, the provisional instructor must teach at least 3 NCRC classes in the next 6 years (including one national), have a letter of recommendation from a lead instructor they're teaching under, and submit this information to the Training Coordinator.
- b) Big picture discussion of curriculum needs moving forward. Mel discussed how she would like to not just work on little bits of curriculum, but look at the overall curriculum for all levels in a big picture way and see how it might need to be restructured, using a matrix to help guide the discussion. This will not happen overnight, and likely an instructor retreat will help guide the process.
- c) Technology Proposal Q&A. ready (**In [Google Drive](#), doc 3**). Billy presented the proposal to have a more cohesive virtual environment, so when the next pandemic comes, we're ready to train, and to augment our current training. He is fine with using the nrc.caves.org domain. He emphasized that it is critical to have a copyright form signed by contributors before content goes on the

domain. Some technical questions emerged, and Gretchen asked for a sub-committee of Billy, Greg Moore, David Angel, along with NSS IT specialists (such as Kyle Gochenour) meet and report back at the next meeting.

- d) Seminar bids for 2024 and 2025 will be heard at the winter BORC meeting, tentatively the last Saturday in February.
- e) Eastern region, who is helping organize the 2023 NSS convention, wants to know about NCRC involvement at 2023 Convention. Regular NCRC meeting. Perhaps help with self-rescue class. Possibility of doing a fund-raiser, let Gretchen know if you have ideas.
- f) Regional gear caches – send biggest needs to Gretchen by August 31<sup>st</sup>. The NSS may help fund.
- g) Next meeting – September 19<sup>th</sup>, 5:30 PDT/8:30 EDT.

Announcements

- b) Upcoming training – Mel (see below)
- c) [ECRA](#) – Sept 29-Oct 2 Rudice, Czech Republic (Eddy Cartaya, Mark Dickey, and Michael Raymond attending)
- d) [ICAR](#) – Oct 11-16 in Montreaux, Switzerland (Eddy Cartaya and Roger Mortimer attending)
- e) [ITRS](#) - Nov 3-6 in Albuquerque (various NCRC folks attending; Call for presentations)
- f) Other?

Adjourn at 7 pm PDT by Gretchen.

Many stayed on for another 20-30 minutes to broadly discuss EdComm ideas.

**Upcoming NCRC Trainings**

Type	Dates	Region	Location	Contact
OCR	8/13-8/14	Central	Pierce Co, WI	Jess Deli
OCR	9/2/2022 - 9/4/2022	SC	Carta Valley, TX	Caroline Bull
OCR	9/17-18/2022	NE	Clarksville, NY	Greg Moore
L1 + L2	10/15-10/22	Caribbean	Camp Elias Burgos, PR	Bull Miranda
OCR	10/29-30/2022	Central	Perryville, MO	Jess Deli